



# UGM Magenta Ltd

## Let Property Owner's Insurance Category D Proposal Form

Agents Ref:
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This form should only be completed if the **buildings** are let as short or long term accommodation on an Assured Shorthold Tenancy Agreement for a minimum of six months to several persons sharing provided none of the tenants are students.

It is essential that you give full and true answers to all questions. If you do not do so your Insurance may not protect you in the event of a claim. Conditions and excesses apply to this insurance and will be explained by your insurance adviser. A specimen wording is available on request that sets out full details of the insurance and the exclusions that apply.

**PLEASE COMPLETE IN BLOCK CAPITALS. COVER WILL NOT BE CONSIDERED UNLESS ALL QUESTIONS ARE ANSWERED**

A. Date Cover is to Commence 

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B. Name

Mr / Mrs / Miss / Ms	Forenames
Surnames	

C. Date of Birth

Proposer / /	Spouse / Partner / /
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D. Postal Address (must be a UK address)

Town	County	Full Postcode

E. Risk Address if different from above

Town	County	Full Postcode

F. Occupations **Please give full details including any part-time employment avoiding the use of such terms as Director, Manager or Shop Proprietor. If unemployed please give usual occupation.**

Proposer's Occupation(s) (List all including part-time ones)
<i>Nature of Business</i>
Spouse / Partner's Occupation(s) (List all including part-time ones)
<i>Nature of Business</i>

G. Type of Property

House	<input type="checkbox"/>	Detached	<input type="checkbox"/>	No of Bedrooms	<input style="width: 50px;" type="text"/>
Bungalow	<input type="checkbox"/>	Semi-detached	<input type="checkbox"/>		
Flat within a block/property	<input type="checkbox"/>	Terraced	<input type="checkbox"/>		
Purpose built block of Flats	<input type="checkbox"/>	⇒			
Property split into Flats	<input type="checkbox"/>	⇒	Number of Flats	<input style="width: 80px;" type="text"/>	
Property split into Bedsits	<input type="checkbox"/>	⇒	Number of Bedsits	<input style="width: 80px;" type="text"/>	

H. Additional Interest on Buildings e.g. Building Society

Date Built (approx. if not known)

If the Property is Listed please state the Grade

*(If listed a recent valuation, up to two years old, by a member of RICS and an electrical certificate from a member of NICEIC are required.)*

I. Please indicate the name(s) and policy number(s) of your present Insurers for:

a) Buildings:	Insurer's Name	Policy No
b) Contents:	Insurer's Name	Policy No

**UGM reserves the right to contact your present/previous Insurers for further details of your insurance history**

J. In respect of any property you own, or have previously owned, have you or any person occupying or having an interest in the property

YES NO

- (i) Suffered any losses or made any claims during the last 5 years, whether insured or not?  YES  NO

<i>If you have answered YES please provide full details (continue on a separate page if necessary)</i>		
<b><u>Date</u></b>	<b><u>Cause</u></b>	<b><u>Amount</u></b>

YES NO

- (ii) Been refused insurance or had special terms or conditions applied by any insurer?  YES  NO
- (iii) Ever been declared bankrupt or been the subject of bankruptcy proceedings?  YES  NO
- (iv) Ever been convicted of or cautioned for (or charged but not yet tried with) any criminal offence (other than a motoring offence)? *The proposer is not required to include convictions regarded as "Spent" by virtue of the Rehabilitation of Offenders Act 1974*  YES  NO

If you have answered YES to any of the questions please provide full details here or on a separate page.
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K. (1) Will the property be occupied from the date cover is to commence?

YES NO

YES  NO

*Is the property*

- (2) used **solely** as private living accommodation and **not** for **any** kind of business or trade purposes  YES  NO
- (3) self - contained (i.e. no shared facilities) with its own separate lockable entrance?  YES  NO
- (4) occupied and furnished and will not be left unoccupied or unfurnished for more than 21 consecutive days at any one time?  YES  NO
- (5) built of brick, stone or concrete and roofed with slate, tiles, concrete or asphalt?  YES  NO
- (6) in a good state of repair with **no** part of the **buildings** boarded up?  YES  NO
- (7) free from ongoing or planned renovations or construction work?  YES  NO
- (8) free from damage, or history of damage, by flood **and** in an area with no history of flooding ?  YES  NO
- (9) free from any signs of damage, or history of damage, by subsidence, heave, landslip or coastal or river erosion, (such as internal or external stepped or diagonal cracking or bulging of walls) **and** in an area free from damage by subsidence, heave, landslip or coastal or river erosion?  YES  NO
- (10) free of any tree inside or outside your boundaries, the height of which is greater than its distance from the Buildings or which is likely to have roots which will encroach on the foundations of the Buildings?  YES  NO

**If NO please provide details of the type of tree, height and distance from the property**

If you have answered NO to any of the questions please provide full details here or on a separate page.
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L. (1) Is any part of the roof flat? **YES / NO** If **YES**, what proportion?  %

If any part of the roof is flat please advise

i) What it is covered with \_\_\_\_\_

ii) When was it last recovered \_\_\_\_\_

iii) Full details of any guarantees in place \_\_\_\_\_

(2) Have the buildings been extended within the last 25 years? **YES / NO**

If **YES** please provide full details here or on a separate page.

M. Sums Insured

A. Buildings Sum Insured (Index Linked)

B. Contents Sum Insured (Not Index Linked)

Please read the following carefully before signing and dating the declaration.

**Notes**

1. Contents cover is on an indemnity basis: Not New for Old.
2. This insurance does not cover any valuables or personal possessions of any sort.
3. Reference to an Assured Shorthold Tenancy is as defined in Section 19A Housing Act 1988.

**Important Notes**

1. Failure to disclose all material information (i.e. information likely to influence the acceptance and assessment of this proposal) could invalidate the insurance. If you are in any doubt as to whether any information is material it should be disclosed.
2. You should keep a record (including copies of letters) of all information supplied to the Underwriter for the purpose of entering into the contract. If requested within three months of its completion a copy of the proposal will be supplied.
3. The law of England will apply to this insurance unless specifically agreed to the contrary.

**Data Protection Act**

Underwriters may use the information you supply, or which you give to third parties, to provide you with a quotation, to administer your policy, to search the files of credit reference agencies who may keep a record of the search, to assess and handle claims and to undertake compliance business reviews. Underwriters may also share these details with other insurance organisations to help offset risk, to help administer your policy and handle claims and prevent fraud. You must ensure that all information you provide regarding other people is accurate and you have obtained their consent to disclose the data. By providing your details you consent to such information being processed by Underwriters or their agents. If you have any queries please ask your insurance adviser.

**Declaration**

I/We have read the prospectus and proposal form and declare that to the best of my/our knowledge and belief the information answers and statements are true and that the sums to be insured represent the full value of the property. I/We also declare that if anything on this form was written by another person, he acted or she acted as my/our agent and not for the Underwriter for this specific purpose. I/We apply for a contract of insurance between the Underwriter and myself/ourselves and agree to accept the Underwriter's standard form of contract for this class of insurance.

**Warning**

Before signing this proposal form please read the **Important Notes** and the **Declaration** above and ensure all questions have been answered correctly and accurately.

**UGM RESERVES THE RIGHT TO DECLINE ANY PROPOSAL OR IMPOSE SPECIAL TERMS**

Proposer(s)'s  Signature(s)  Date